

ASPIRATIONS SCHOOL OF DANCE: TERMS AND CONDITIONS OF SERVICE

Facilities

The school will endeavour to keep its facilities in good working order but accepts no responsibility for any failure or breakdown. In such event, members will have no right of redress or course of action against Aspirations School Of Dance or the School Principal.

Integrity

Aspirations will act in all matters with the utmost integrity allowing students & their families to expect to be treated with honesty, consideration & respect.

Competence

Aspirations will operate within the limits of the teachers' qualifications, experience & expertise. Classes will be planned to an appropriate level to facilitate the needs of the students providing feedback in a positive & encouraging way to aid both physical & mental development.

Professionalism

Aspirations will ensure safety is always paramount & the facilities used for practice are suitable to meet the needs of the class. Aspirations will also strive to give students the maximum opportunity to perform by building relationships with other organisations & offering guidance to those who may wish to follow a career in the arts.

Teaching Policy

We operate a HANDS ON teaching policy. This means that to teach dance safely all teachers must be able to touch the students to physically adjust their posture. By signing our registration form you are also signing to say that you accept this policy.

Open-House

We run an OPEN-HOUSE policy for all classes. Parents may (upon appointment) watch their child's class throughout a term. All parents are invited to watch at the end of term.

Lost Property

The school cannot undertake any responsibility for any money or articles left behind after classes. Please therefore ensure *ALL items are clearly named*.

Uniform

All pupils must wear the correct uniform for each class. There is a set uniform that can be purchased through the school. We request that the younger members of the school kindly refrain from wearing party or fairy dresses; this can be very disruptive to the class.

Fees:

30 minute class	£72 per 12 wk term
45 minute class	£76 per 12 wk term
60 minute class	£82 per 12 wk term

Class Discounts

3 classes	10%	off the entire bill
5 classes	15%	off the entire bill
10 classes	20%	off the entire bill

Sibling Discount 5% off *sibling's* total bill.

Payment Terms.

Fees will be due ONE month in advance of first day of term as stated below.

Term 1: Sept-Dec	Due date:	1st Aug*
Term 2: Jan- Apr	Due date:	1st Dec*
Term 3: May- July	Due date:	1st Apr*

Pupils are not permitted to commence term unless fees have been paid. In the event of extenuating financial difficulties a payment plan may be arranged providing the school is contacted before the due date*

Notice to Leave

Please note that **half a terms notice** is required if dropping a class or leaving Aspirations Dance. If notice is not given, the next terms fees will be payable in full. By signing our registration form you are agreeing to these terms.

If you are not returning in:-

January: Notice to be received by **30th October**
May: Notice to be received by **15th February**
Sept: Notice to be received by **1st June**.

Register, attendance and absence

A register for each class is maintained by the teacher and records student attendance for the purposes of health and safety and security. If a student is absent from class for 4 or more consecutive weeks, a refund of 25% of the fees paid for those classes not attended will be given on the evidence of a medical certificate. The medical certificate must be provided within one month of the absence otherwise no refund will be given. If a class is cancelled due to the sickness of the teacher, a health epidemic or any other seen or unforeseen event, the School will endeavour to reschedule the class. This may be on a different day or a different time or both from when the class was originally scheduled, and might involve an extension to the term time dates. No refunds will be given in this case.

Please turn over..

<p>Photography Pupils may on occasions be photographed or filmed during class and performances. This helps with their technical development. By taking part in our school activities you are agreeing to this happening, <i>unless you have otherwise informed the school.</i></p>	<p>Discipline Pupils are expected to conduct themselves in a disciplined manner whilst attending classes and be respectful to both teachers and fellow pupils at all times.</p>
<p>Social Media & Advertising Separate signed parental consent will be requested to use any images on social media or for advertising purposes.</p>	<p>Class etiquette: Please ensure that if you have a younger member of the school that they go to the toilet before class.</p>
<p>Hair Hair must be tied back at all times. Ballet students should endeavour to wear their hair in a bun. Please do not take it personally, but those that attend with loose hair will be sent out to parents to have this groomed appropriately.</p>	<p>Contact Telephone: 07525097849 The school is contactable by telephone between the hours of 9am-3pm. Outside these hours, please leave a message and we will endeavour to get back to you asap.</p> <p>Email: hello@aspirations.dance</p> <p>Members only Facebook group: Please pm the school to be added to this group. <i>Aspirations School Of Dance Members Only.</i></p>



Aspirations School Of Dance

Principal

Mrs Amanda Lines

67 Savill Rd, Lindfield. RH16 2NW